

TANDRIDGE DISTRICT COUNCIL

LICENSING COMMITTEE

Minutes and report to Council of the meeting of the Committee held in the Council Chamber, Council Offices, Station Road East, Oxted on the 7th September 2022 at 7:30pm.

PRESENT: Councillors Stamp (Chair), Botten, C.Farr, Flower, Groves, Pinard and Robinson

PRESENT (Virtually): Councillors Shiner and Steeds

APOLOGIES FOR ABSENCE: Councillors Mansfield and C.White

100. MINUTES OF THE MEETING HELD ON THE 16TH NOVEMBER 2021

These minutes were confirmed and signed as a correct record.

101. MINUTES OF THE MEETING HELD ON THE 26TH MAY 2022

These minutes were confirmed and signed as a correct record.

102. REVIEW OF THE COUNCIL'S STATEMENT OF LICENSING POLICY

On the 16th November 2021, the Committee had approved a revised a Statement of Licensing Policy for a twelve week consultation held between the 3rd December 2021 and 25th February 2022. A report was presented which advised the Committee of the four responses to that consultation and the proposed amendments to the draft policy statement submitted to the November 2021 meeting, i.e.:

- adding the following to the (public safety) risk assessment criteria at 20.2.3:
 - *'When holding events with an anticipated larger capacity, provide a parking management plan, independently or within the event management plan detailing the risk of increased traffic, congestion and parking in the vicinity of the event and how it will be mitigated'*
 - *'Measures to take account of expected and potential impacts on outdoor events by the weather'*
- adding *'via the Parish Council Clerk'* to paragraph 32.1 (i.e. where officers notify Parish Councils of applications for, or variations to, new premises licences and club premises certificates).

The Committee welcomed the proposed new policy statement. The Senior Licensing Officer responded to various questions, including confirmation that the contact details for the 'responsible authorities' listed at Appendix 1 of the document would be checked to ensure they were relevant to Tandridge.

COUNCIL DECISION
(subject to ratification by Council)

RECOMMENDED – that the revised Statement of Licensing Policy, as attached as Annex A to the report (subject to minor amendments to the descriptions of statutory agencies and external contact points) be adopted.

Rising 7.45 pm